

Guidelines for École Ambassadrice du Français

Please print\write clearly

School: _____

Person completing this form: _____

Email address: _____

School telephone: _____ School fax: _____

Please fill in the information in **all** the areas noted as a guideline. You need not have a \checkmark on each **yes** box. The idea is to acknowledge the yes boxes and encourage the school to continue to implement strategies that would fulfill the guidelines.

If you have any comments that you would like to leave with us to improve the project, including the guidelines please note them below. If you have any questions about filling in the forms, please call Gail at 368-3703 or email at glecky@cpfpei.pe.ca. This information is also posted to our web site at www.pei.cpf.ca.

Comments: _____



No deadline, please submit when completed

Return to CPF-PEI, PO Box 2785
Charlottetown, PE, C1A 8C4

INSTRUCTION\CURRICULUM\POLICY

Yes Instructional time for French language instruction is followed as set down through Ministers Directives or recommendations and is supported by the teachers and administration. EXAMPLE: *Coordinating of activities in the school, flexibility in time tabling/scheduling for quality program delivery.* Explain how your school complies with this.

Yes School Policy clearly states its support for the value of French language education. Value statements are clearly visible in the School handbook and other school documents. EXAMPLE: *Our school Board believes that learning a second language fosters personal growth and enrichment, as well as tolerance and understanding.* School Policy statement that supports learning a second language.

Yes School procedures dictate that guests to the school for presentations provide for both French and English communications. EXAMPLE: *Remembrance Day - ask if they have bilingual presenters, if not, ask for materials in both French and English.* Give an example of how your school did this.

Yes The school policy allows for the National anthem to be played in both French and English. EXAMPLE: *Play O' Canada in French one day and English the next, or play a bilingual version every day.*

Yes A school French Advisor is established and the position filled. EXAMPLE: *Assign a French teacher to be "the" person to handle anything to do with "French" for instance planning French Celebration Week activities, disseminating information about exchanges and other opportunities.* Who is this person in your school? _____

RESOURCES

Yes We provide adequate instructional support and resources to teachers.
EXAMPLE: *Ensuring the teachers have sufficient PD opportunities and items like DVD players, recorders, , posters for their classrooms.* Please give an example of how this is accomplished.

Yes A sense of classroom community is established by providing a room wholly dedicated to French instruction. In situations where this is impossible a Core French Classroom on wheels is supplied. EXAMPLE: *Scheduling sufficient time for teachers to move from classroom to classroom with materials if no permanent classroom is established.*

Yes Administrators encourage and recognize the need for French language education teachers to have ongoing professional development. EXAMPLE: *Purchase a membership for your French teachers in the Canadian Association of Immersion Teachers, or the Canadian Association of Second Language Teachers. The school is a member of CPF-P.E.I. This expense could be supported by the Home and School.* Please explain how your school does this.

Yes The School Library has available current and interesting books, videos, newspapers, magazines etc in French. EXAMPLE: *A plan to add X amount of new French books each year is in place, and is supported by Home and School as well as Education funds.* Please explain how your school does this:

Yes Technology studies are supported. EXAMPLE: *Core French class scheduling provides for regularly scheduled computer lab access.* Please explain how your school accomplishes this.

Yes Extracurricular\enrichment cultural activities in French are encouraged and supported. EXAMPLE: *For example: Peer mentor program, LOVE Program, Reading Buddies, Music, exchanges, local celebrations (DeRoma, Confederation Centre performances)*
Please tell us some ways in which you have been able to do this.

SCHOOL CLIMATE\ENVIRONMENT

Yes Staff and teachers show their support by participating in French language education activities during celebration weeks and by having simple\everyday indications of support in all classrooms. EXAMPLE: *Dates, holidays etc in French on all blackboards and posters.* Please explain how your school does this.

Yes Expressions of student’s classroom French work is displayed inside and outside the classroom. EXAMPLE: *Hang bilingual posters and stories for Halloween, Christmas etc.*

Yes There is evidence of French in the school newsletter, letters to parents, yearbook, clubs, web sites etc. EXAMPLE: *Ask a Core or Immersion student to write a bilingual article for each newsletter or newspaper edition.* Please explain how your school does this.

Yes Different spaces throughout the school are labeled in French to encourage visual recognition and in particular in the Principal’s Office. EXAMPLE: *Teachers room / Salle des professeurs signs, these plus others are available free of charge through CPF.*

Yes The school administration support extracurricular cultural activities. EXAMPLE: *Student participation in activities like: café français, Concours d’art oratoire, French craft club, French sports club, French Drama Festival etc* Please tell us what activities your students participate in.

Yes Guidance areas (student services) support learning French as a good career/further education choice. EXAMPLE: *The Guidance area displays posters / pamphlets for French Universities. Materials on the benefits of bilingualism are available. Information about health, social issues, course choices, French Exchanges (Explore) or jobs are readily available in French.*

Yes Recognition awards are written in both French and English. EXAMPLE *Honor Roll, Student of the Month, Teacher of Year*

- Yes School announcements, bulletin Boards welcome signs; marquees are presented in both French and English on a regular basis. School administration and staff communicate as often as possible with French phrases. EXAMPLE: *Have a French student say the day, date, time, good morning, etc, whatever normal messages of the day.* EXAMPLE 1 *Have a Word /expression/proverb of the Week\in both French and English.* EXAMPLE 2: *Week 1 is Je vous remercie de tout Coeur—I thank you from the bottom of my heart.* Please explain how your school does this.
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PROMOTION

- Yes French language education information is shared with parents and the community. EXAMPLE: *Set up a table with information on Core French, French Immersion, how to help with homework etc during Parent teacher nights, School Open House.* Please explain how your school does this.
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- Yes Certificates of achievement are given out at different Grade levels. EXAMPLE: *A certificate that says “Congratulations on your first year in Core French “ Tu as fais un excellent travail en , 1^{ière} année . Continue le beau travail! Bonnes Vacances!*

- Yes School Councils and Home and Schools (H&S) support French Language education. EXAMPLE: *Have a speaker on learning French at a H&S Meeting*



Prince Street School presentation with Consulat général de France as special presenter.