

CANADIAN PARENTS FOR FRENCH P.E.I. INC.

Provincial Board Meeting

Wednesday March 9, 2016

Room 2L, 6:00 pm

**Attendance:** Brittany Jakubiec (President), Nancy Kitson (VP), Dottie Daly (member), Gail Lecky (Executive Director), Susan Taylor (Member), **Absent:** Amanda Moore (Past President), Reese Perreault (Treasurer) Kelly Doran (Member)

1. CALL THE MEETING TO ORDER & OPENING REMARKS

The meeting was called to order at 6:20 pm

2. PRESENTATION OF AGENDA

**M/S Nancy/Susan That the agenda be accepted as presented.**

3. PRESENTATION OF MINUTES OF LAST MEETING (December 12, 2015)

**M/S Nancy/Kelly That the minutes of the December 12, 2015 meeting be accepted as circulated. CARRIED**

3. BUSINESS ARISING (none)

4. Symposium Report – Gail was to circulate but the report has been delayed due to translation time.

5. National items of interest – Brittany reported that she had checked with Jane at National and items that were outstanding are now settled. (Phillip)

6. Concours scholarship prizes – all scholarship prizes are confirmed

7. Kelly requested to be copied other Branch newsletters – Gail made this request

5. REPORT PERIOD

5.1 Program officer Report (none)

5.2 **President's Report –**

CSAE training in Toronto. Gail and Brittany attended. The training was very worthwhile, especially the opportunity to be at the table with the other CPF people (SK (Karen and Anne Marie), NL (Heather) and ON (Tanzila). Topics included:

**Leadership in Contemporary Associations**

Your Model of Leadership

The Special Nature of Voluntary Organizations

The Evolving Environment

Drivers/Barriers to Success

**Confidence in the Confidence of Your Partners**

Leader Work Preferences

Trust in Governance

**Clarity of Roles and Responsibilities**

Roles and Responsibilities

Representative Governance Model

Successful Boards

Volunteer Engagement

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**Consensus on What Constitutes Success for Your Association**

- ☑ Thinking and Planning Strategically
- ☑ Aligning the Infrastructure
- ☑ Innovation and Managing Risk

**Knowledge-Based Decision Making** (*note we missed this part as the weather was bad and we had to change our flights*)

- ☑ The Strategic Board Agenda
- ☑ Mega-Issues
- ☑ Change and Transition

**National paid the registration fee (\$800 each) and we paid travel about \$1000 each.**

Nancy reported that there have been no CoP calls. **ACTION: Brittany will contact Jane to see what the status of National items stands.**

Nancy and Gail attended the Holland College President's reception.

5.3 CoP Report

The schedule is now about every 2-3 months following a National Board Meeting. The last call was taken but Nancy but nothing to report.

5.4 Executive Director's Report

- New date to meet with minister March 16<sup>th</sup> at 3 pm with Nancy and Gail
- Request from CIF- we will look at doing a children's event around flags of the Francophonie. Date is July 17<sup>th</sup>.
- ED Meeting in Ottawa – Josee from CH joined us for a couple of hours, we discussed: CH criteria for funding us. They have sent out what they use and asked for input and to weigh what they use at this time. Gail did that for our province. **ACTION: Gail to send the pie chart to the board.** Next ED Meeting is June 28<sup>th</sup> in Halifax for the actual funding proposal to be put together.
- There is a possibility of an increase in the portfolio, they will use the criteria that we have had input into to allocate any increase that might be realized.
- Les Rendez-vous projects included radio ads on "Did You Know", movies and popcorn, treasure word hunt, \$50 support offers and the open house (today from 4-6) with the launch of the Where are they now project.
- Where are they now project – hire Linda Lowther and Helen Lockerby, this is a grant rather than a contribution agreement, \$53,000 is what it is worth.
- December 2015 Symposium next meeting and report launch is March 30, 2016.
- Regional Meeting – June 2017 (40<sup>th</sup> anniversary) CPF PEI will host
- Concours – we did school visits, we have a new brochure that will be distributed to all grade 10-12 F, FI and C students. Deadline is April 8<sup>th</sup>, contest is April 16, 2015 (National May 28<sup>th</sup>)
- Chapters – all are doing well
- KISH enrollment is only at 11 for the fall, we are trying some interventions to peek student and

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parent interest.

- ED contract expires March 31, 2016 - this needs to be discussed. **PENDING ACTION**

5.5 Other

5.6 **Treasurer's Report (done by Gail, Reese absent)**

Bank: \$73,900, AR \$3000 investment \$36,463, AP \$25,471. (RRSP, Vac, taxes)

Budget and expenditures in line. Looking a couple of new things before the end of the year: Mary MacPhee and a State of FSL in PEI report, Yoga in French for primary.

5.7 National report (none)

6. OTHER BUSINESS

6.1 Time, Date, Location of next Board Meeting

6.2 **Motion to adjourn at 8 pm** **M/S Nancy /Susan** **carried**

**Upcoming Dates:**

September 23, 2015	Board meeting	6:30 pm	40 Enman
October 15-18 2015	National AGM /Ottawa		Quebec City
November 18, 2015	Board meeting	6:30 pm	40 Enman
December 12, 2015	Board Meeting and lunch	10:00 am	40 Enman
March 9, 2016	Board Meeting	6:30 pm	40 Enman
<b>April 13, 2016</b>	<b>Board meeting</b>	<b>6:30 pm</b>	<b>40 Enman</b>
May 4, 2016	AGM	6:00 pm	Charlottetown